

No.28015/19/2014-TB
Directorate General of Health Services
(Central TB Division)

Subject.: Hiring of DLY Car for Central TB Division on monthly basis-Quotation Regarding.

Central TB Division of the Directorate General of Health Services, Nirman Bhawan, New Delhi intends to hire four nos. of AC-four-wheeler Vehicles (Indigo/Ford Fiesta/ Maruti Swift Dzire/SX4/Corolla/Accent Model not older than 2014) for official use for a period of one year initially for which quotation are invited as per the details given below:

S.No.	Particulars	Rates
1	Monthly Rates for 2400km/240 hrs	Rs.
2	Daily Rates 80 km/8 hrs	Rs.
3	Rate for extra hrs daily/monthly basis	Rs.
4	Rate of extra km daily/monthly basis	Rs.

2. The rates will be inclusive of fuel and driver charges and mileage would be payable from garage to garage.
3. The vehicle is required to be provided in good running conditions and the driver deployed should be provided a mobile phone to contact him easily.
4. Sealed quotations may be reached to the Section Officer, Central TB Division, Room No.523-C, Directorate General of Health Services, Nirman Bhawan, New Delhi-110108 with two weeks time from issue of this letter.
5. Tender will be opened on 06.01.2016 at 3.00 P.M. in room No.522-C wing, Nirman Bhawan, New Delhi.

Dated: 23/12/2016

Enclosures:

Copy of TOR

Deputy Director (TB)
on behalf of DDC(TB)

DETAIL OF THE FIRM

1) Name & Address of Firm/Party: _____

_____ Telephone Number (O)

_____ Telephone Number (O) (R)

2) Whether it is Proprietorship or Partnership _____

3) Full Name(s) of Proprietor or Partners _____

(Attested copies of partnership deed _____

should invariably be attached) _____

4) Permanent Account Number (Income Tax) _____

5) Sales Tax Registration Number of the Firm/Party _____

6) No. of Vehicle owned _____

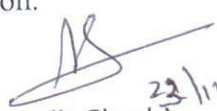
7) Experience of providing services to Govt. Deptt./Ministries _____

Terms & Conditions

The terms & conditions for Annual Rate Contract for providing vehicle to CTD, Dte.GHS are as follows:-

1. The vehicle should be in very good conditions having clean seat covers and registered in 2014 or later. A list of DLY Taxis/Vehicles owned by the agency is to be enclosed with quotation. The vehicle should be maintained properly,
2. The contract will be initially for one year and it can be extended if services are satisfactory, the number of vehicle may increase or decrease. The rate quoted would remain fixed during the period of contract.
3. The agency while quoting should indicate the total experience in years in providing services to Govt Deptt./Ministries (enclose supporting documents). The agency should also indicate the total no. of vehicles in the fleet.
4. Duty point will be Nirman Bhawan, New Delhi or any other places intimated from time to time. The kilometer and time would be calculated accordingly, and not from Garage to Garage.
5. The concerned vehicle drivers may be instructed to be disciplined and remain present in the vehicle itself to avoid any inconvenience,
6. The driver deployed should keep his mobile phone for contact and will maintain a daily logbook for point to point travel which is to be got certified by the traveling officer on completion of the journey.
7. In case of brake down of any Taxi, the agency shall provide another vehicle immediately and no expenses towards brake-down shall be borne by Central TB Division of this Directorate.
8. The Permit of taxi should be valid to run in Delhi/New Delhi and NCR
9. The Agency, in no circumstances, can further award the work to other agency.
10. The contractor should provide the vehicle on Saturdays and Sunday and odd hours, if required sometime, and as such, one weekly off against duty on each holiday can be taken with mutual consent.
11. The office reserves the right to cancel the hiring contract of the vehicle at any time if the performance is not found satisfactory,
12. The Vehicle provided by the firm should be covered under insurance scheme. In the case of any accident and any contingency occurred during the duty period, the agency would be fully responsible for payment of any kind of claim, such as :1. Third party liability, 2. Own damage and 3. Theft and this Division shall not have any responsibility in this regard.
13. Frequent change of vehicle and driver provide by the agency willnot be entertained.
14. In case of failure to attend the duty durng currency of contract, an amount of Rs.500.00 per day will be deducted front eh bill of the agency.
15. Permit of vehicle should be valid to run in Delhi / New Delhi and NCR.
16. The official of the agency and Driver of the vehicle should be well behaved and not accused in any of the case in any of the office of the GoI.
17. Bill may be submitted on monthly basis in triplicate to the Section Officer (TB), Central TB Division. Services Tax will be allowed as per the existing GOI norms. TDS as per existing GOI rates will be deducted from the payment. No advance payment shall be made.
18. The successful firm will be required to Deposit Rs.30,000/- as performance Security Deposit favouring PAO, Dte.GHS, Nirman Bhawan, New Delhi.

The Division is reserves the right to cancel the tender without assigning any reason.


(Amarjit Singh) 23/11/16
Deputy Director (TB)