

Roles and responsibilities in implementation of DBT

Responsibilities of State TB Officers

- Ensure necessary directives along with guidance to the district and staff on Direct Benefit Transfer
- Extend necessary support for notification of TB patients in NIKSHAY and updation of Aadhaar and Bank Account details
- Coordinate with concerned department to get support in smooth enrolment of Aadhaar of beneficiary under RNTCP, for those who do not have Aadhaar.
- Coordinate with concerned department to get support in smooth opening of bank account through Jan Dhan Yojana, for those who do not have Bank Account.
- Monitor district wise progress of updation of AADHAAR and Bank Account of beneficiaries in NIKSHAY.
- Plan, review and ensure budget/funds for financial support to TB patients, Treatment supporters and Private providers.
- Monitor progress of transaction of financial incentives / honorarium through DBT (by geography, by time, by beneficiary).
- Verify transactions using supervision, evaluations, comparing trends, identifying outliers etc.

Responsibility of DTO

- Ensure that their own mobile numbers are recorded and updated in NIKSHAY
- Ensure submission of check list of beneficiaries to be submitted by MO-TC
- Check, in particular for mobile number, Aadhaar number and bank account number and IFSC code for the Bank account.
- Ensure eligibility of TB patients notified in NIKSHAY from public sector and from private sector, by checking with historical data of notification, comparing with recent intervention and expected increase in number of notified patients
- Verify and prevent duplication of same TB patient through Nikshay
- Verify treatment supporter's eligibility. Cross check details of TB patients supported by them. Check treatment completion status of such patients. Check treatment supporter for its eligibility, whether treatment supporter is community volunteer or family member
- Verify private providers of their identity and address and compare with expected range of TB notification from private providers.
- If beneficiary does not possess Aadhaar, facilitate beneficiary for AADHAAR enrolment at Aadhaar enrolment centre located in the respective block or taluka or tehsil at a convenient location to the beneficiary. The list of locally available Aadhaar enrolment centres should be kept available at DTO Office.
- If beneficiary does not have any Bank Account, facilitate beneficiary for opening Bank Account through Jan Dhan Yoana
- Train RNTCP and General Health Staff on processes of Direct Benefit Transfer, updation of Aadhaar and Bank Account.

- Monitor block wise progress of updation of AADHAAR and Bank Account of beneficiaries in NIKSHAY.
- Plan, review and ensure budget/funds for financial support to TB patients, Treatment supporters and Private providers.
- Monitor progress of transaction of financial incentives / honorarium through DBT (by geography, by time, by beneficiary).
- Verify transactions using supervision, evaluations, comparing trends, identifying outliers etc.
- Provide authorization letter to partners who have MoU with either District / State / Centre for conducting TB care services to get support in implementation of DBT including getting Aadhaar and Bank details from beneficiary as per the directives of DTO.

Responsibility of MO-TC

- Ensure that their own mobile numbers are recorded and updated in NIKSHAY
- Ensure timely submission of check list of beneficiaries by STS / Health Staff through DEO
- Check in particular for mobile number, Aadhaar number and bank account number and IFSC code of the bank account of the beneficiary.
- Verify eligibility of TB patients notified in NIKSHAY from public sector and from private sector, either through visit by health worker or by phone call, authenticate identity and address
- Verify and prevent duplication of same TB patient through Nikshay
- Verify treatment supporter's eligibility. Cross check details of TB patients supported by them. Check treatment completion status of such patients. Check treatment supporter for its eligibility, whether treatment supporter is community volunteer or family member
- Verify private providers of their identity and address and compare with expected range of TB notification from private providers.
- If beneficiary does not possess Aadhaar, facilitate beneficiary for AADHAAR enrolment at Aadhaar enrolment centre located in the respective block or taluka or tehsil at a convenient location to the beneficiary. The list of locally available Aadhaar enrolment centres should be kept in Office.
- If beneficiary does not have any Bank Account, facilitate beneficiary for opening Bank Account preferably through Jan Dhan Yoana

Responsibility of Data Entry Operator

- Data entry of TB patients notified from public sector or private sector in NIKSHAY
- Update information of treatment follow up and treatment outcome in NIKSHAY
- Update and validate Aadhaar number and bank account details of beneficiaries in NIKSHAY

- Verify Aadhaar number and bank account details with hard copy and maintain the hard copies
- Run de-duplication process at least on monthly basis
- Maintain updated mobile numbers of MO-TC and DTC (DEO of TB Unit and DEO of DTC)

Responsibility of health staff (MPW / FHW / TB-HV)

- If beneficiary does not have any Bank Account, facilitate beneficiary for opening Bank Account preferably through Jan Dhan Yoana
- If beneficiary does not possess Aadhaar, facilitate beneficiary for AADHAAR enrolment at Aadhaar enrolment centre located in the respective block or taluka or tehsil at a convenient location to the beneficiary. The list of locally available Aadhaar enrolment centres shall be made available to them.
- Carry out wide publicity through media and give information to the beneficiaries, to make them aware of the requirement of Aadhaar under the for receiving benefits under RNTCP
- The Staff will ensure that all beneficiaries are registered in NIKSHAY. The Staff will collect copy of Aadhaar card and bank details (in a prescribed format with cross checking of bank details with original documents or cancelled cheque) from the beneficiary. The Staff will obtain consent of the beneficiary to submit copy of Aadhaar Card to Health staff for identity & authentication purpose & Bank details, for receiving e-payment using DBT through PFMS Also, the Staff will give assurance that Aadhaar number will be used only for identity & authentication purpose & Bank details for providing e-payment using DBT through PFMS and strictly ensure that.
- The Staff will update Aadhaar number in TB Notification register placed at health facilities, provide information to Data Entry Operator to update Aadhaar number and Bank account details in NIKSHAY and maintain the signed copies at health facility.

Responsibilities of STS

- Ensure notification of all TB patients in NIKSHAY with complete address, mobile number, Aadhaar and Bank account details
- Ensure timely updation of treatment outcome of TB patients in NIKSHAY.
- Ensure registration of treatment supporter in NIKSHAY with designation, complete address, mobile number, Aadhaar and Bank account details
- Ensure registration of private health establishment in NIKSHAY with complete address, mobile number, Aadhaar and Bank account details
- De-duplicate TB patients, treatment supporter and private health establishments to ensure creation of unique beneficiary list.
- Prepare list of beneficiaries in NIKSHAY along with Data Entry Operator on monthly basis as follows on the first day of every month
- Check for completeness of Name of beneficiary as per bank account details, Aadhaar number, mobile number, bank account number and IFSC number.

- Verify and validate Aadhaar based on information furnished by the beneficiary
- Verify mobile number and bank account details
- Verify Aadhaar number and bank account details with hard copy and maintain the hard copies
- Submit validated beneficiary list to MO-TC
- If beneficiary does not possess Aadhaar, facilitate beneficiary for AADHAAR enrolment at Aadhaar enrolment centre located in the respective block or taluka or tehsil at a convenient location to the beneficiary. The list of locally available Aadhaar enrolment centres shall be made available to them.
- If beneficiary does not have any Bank Account, facilitate beneficiary for opening Bank Account preferably through Jan Dhan Yoana

Expectation from Beneficiaries:

- To furnish bank account details which include account holder name, bank account number, IFSC code. If the beneficiary does not have any Bank Account, s/he will open a bank account, preferably through Jan Dhan Yojana.
- To furnish proof of possession of AADHAAR number or undergo AADHAAR authentication.
- If the beneficiary does not possess AADHAAR, then, s/he will enrol for AADHAAR. The beneficiary should produce Aadhaar Enrolment ID slip or copy of his or her request made for Aadhaar enrolment. And (i) Voter identity card issued by the Election Commission of India; or (ii) Permanent Account Number Card issued by Income tax Department; or (iii) Passport; or (iv) Driving Licence issued by the Licencing Authority under the Motor Vehicle Act, 1988 (59 of 1988); or (v) Certificate of Identity having photo issued by a Gazetted Officer or a Tehsildar on official letter head; or (vi) Address card having name and photo issued by the Department of Posts; or (vii) Bank Photo Passbook; or (viii) Kisan Photo Passbook; or (ix) Mahatma Gandhi National Rural Employment Guarantee Scheme Card; or (x) Ration Card; or (xi) Employee Photo Identity Card issued by the Government or Public Sector Undertakings; or (xii) Any other document as specified by the State Government or Union territory Administration

Responsibilities of RNTCP Consultants of WHO Technical Support Network

- Support State and District in facilitation of trainings of staff on Direct Benefit Transfer
- Coordinate with various stakeholders to get support in implementation of DBT
- Support State and Districts in troubleshooting and establishing smooth grievance redressal system for beneficiary
- Coordinate with CTD for smooth implementation and time to time feedback to improve the system.

- Assist State and District in budgeting for projected beneficiaries to be supported through DBT
- Assist State and District in monitoring progress of transactions through DBT

Responsibility of Partners working with RNTCP

- Partners who have MoU with either District / State / Centre for conducting TB care services will support in implementation of DBT
- Partners will facilitate Aadhaar and Bank account details from eligible beneficiaries. Especially, those TB patients who are unreached like those who seek care from private sector or other public sector.
- For such support, the District needs to provide authorization letter to partners and their staff
- Partners will follow procedure of documentation of taking consent of beneficiary and assurance of using for e-payment while collecting Aadhaar and Bank account details
- Partners will maintain hard copy and update information in NIKSHAY, if they have login IDs available as PPIA. For those, who don't have login ID in NIKSHAY, will give information of Aadhaar and Bank A/c to District TB Centre or TB Unit.
- Partners will support in de-duplication of beneficiaries and verification of Aadhaar and Bank A/c details.
- If beneficiary does not possess Aadhaar, facilitate beneficiary for AADHAAR enrolment at Aadhaar enrolment centre located in the respective block or taluka or tehsil at a convenient location to the beneficiary. The list of locally available Aadhaar enrolment centres shall be made available to them.
- If beneficiary does not have any Bank Account, facilitate beneficiary for opening Bank Account preferably through Jan Dhan Yoana